

# MINUTES

## STECK

*January 9, 2024 | Meeting called to order at 7:45am by Lindsay Washington, PTSA Secretary*

### Attendance

See attendance log for list of 18 attendees.

### Minutes

Minutes from previous meeting were approved by Daryll H and seconded by Jess W.

### Board

President: Amy O'Brien [amy.y.obrien1@gmail.com](mailto:amy.y.obrien1@gmail.com)

Vice President: Ramona Harris [ramonajamesbabies@gmail.com](mailto:ramonajamesbabies@gmail.com)

Co-Secretaries: Stephanie Walton [steph.cave@gmail.com](mailto:steph.cave@gmail.com) and Lindsay Washington [veronicleo@gmail.com](mailto:veronicleo@gmail.com)

Treasurer: Crista Kuhn [crista.kuhn@gmail.com](mailto:crista.kuhn@gmail.com)

### Welcome to New Families!

- If anyone has not yet paid their \$10 PTSA dues, please do so at your earliest convenience (<https://member-dues-2023-2024.cheddarup.com>)

### Budget

- **Budget Summary (Crista Kuhn)**
  - Financial audit update (CO PTSA asked us to complete over winter break). All finished and sent in for review, thank you Crista!
  - Current Balance/Standing
    - \$154,960 in account
    - Dine-out amounts haven't come in yet (3 for January)
    - Colorado Gives: October \$1500 November \$2200 and Dec \$425. Crista is going to look into the sudden drop off.

### Principal's Report

- **Ron Salazar Update**
  - The teachers and Ron are very thankful to the staff for the new laminator.
  - Budget season is upon us, and it doesn't look great. Enrollment projected at 281 (19 short of what we had last year). Shortfall of \$200,000 for the coming school year.
  - Ron has a month of budget meetings with the district representative assigned to us and then the final budget will be submitted Feb 8<sup>th</sup>.
  - Looking like 2 (maybe 3) staff members reduced is what we should expect. Most likely para or interventionist teachers. Ron realistically thinks we are already 3 paras short, and we will have to take another loss (or more) due to budgeting.
  - Reasons for shortfall:
    - 4<sup>th</sup> and 5<sup>th</sup> grade are consistently dropping to 20 kids in a class which leaves our projected enrollment numbers low. We receive an allocated amount of funding per projected enrollment numbers.
    - The budget assistance we were granted last year is said to "not likely be handed out 2 years in a row for a school like ours". Other federal and state funded assistance is also no longer being offered.

- Ron thinks 295 (not 281) is what we likely will hit for actual enrollment which will allow for some money to be added back in.
- Once the budget is submitted at the beginning of February, Ron will submit a staffing sheet to CSC and there will be a plan created and discussed for cutbacks. Ron reiterated that CSC meetings are the place to hear the ins and outs of budget decisions.
- After CSC discusses their thoughts/plans on the budget, PTSA will be presented with the financial ask.
- Choice windows will be open for K-5 first round...to ensure that we hit 295.
- Start and Release times are going to be the same going into next year. And there is no chance of us adopting an early release day.

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## Committee Reports

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- **Fundraising (Molly Babineaux):** Molly is working on reformatting “Special Someone’s Day” so everyone who had positive and negative feedback can be heard and accounted for. Also, there is a possibility of moving it to a later date (or skipping this year) so we have more time to plan and don’t end up with as much chaos as last year.
- **Communications (Katie Neff):** No updates
- **Annual Auction (Katie Fogarty):** No updates. Dine outs at Walter’s this month.
- **Room Parents (Ramona Harris):**
  - February parent/family social being planned
- **Teacher/Staff Appreciation (Stacie Loucks):** No updates
- **Garden Club/Beautification Committee (Stacie Loucks):** No updates

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## Additional Items

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- Recess volunteers are always appreciated – sign-up link is on ClassTag ([Recess Volunteers](#))
  - Because we are down paras Ron is being used for lunch times regularly. Any volunteers will free him up to do principal duties.
- Almost all our current board members are at the end of their 2-year terms. In order to adhere to the bylaws, we need a new set of volunteers to take over these positions. The parents currently on the board are more than happy to mentor and help those who are new.
  - Please reach out to parents in current positions with any questions
  - If more than 1 person expresses interest in a board position, there will be an official vote at the last meeting in May.

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## Walk On Items/Follow Ups

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- Longmont milk caps (sp?): Katie N. is going to connect Molly C with Kelly Santisi
  - Katie N will also be putting together a communication to send out on who they are, and how you can quickly sign up for the companies we have current partnerships/kickbacks with
- School Dance
- Fun Run (May): Jess W is ready to start communication with a group of volunteers, so please reach out if interested in helping.
- Teacher Appreciation (May)
- A parent suggested that we gather a document of basic terms and procedures for families who are new to Steck. She offered to send over the Carson handbook as an example for us to use when drafting ours.

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## Upcoming Events

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1/9, 1/16, 1/23: Walter’s 303 Dine Out Code: Steck15

1/12: Steck Assessment Day \*Students assigned a 2hr block of time to attend.

1/15: MLK Jr Day, no school

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Next Meeting: February 7 at 5:30pm at Anthony's

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