***MINUTES***

Steck Elementary PTSA

General Meeting

***November 14, 2017/ 3:15 pm / Teacher's Lounge***

***IN ATTENDANCE***

Sabrina Zunker

Jen Monks

Elizabeth Woods

Alicia Kintner

Liz Kaplansky

Chrissi Brescoll

Jen Shaver

Derek Zunker

Alecia Zunker

Courtney Levkulich

Laura Guggenheimer

Robin Kline

Mirriah Elliott

Kelly Leonard

Carol Young

***APPROVAL OF MINUTES***

The minutes were read from the October General meeting and approved.

***CALL TO ORDER***

Jen Monks called the meeting to order at 3:19 pm (MST) and Laura Guggenheimer recorded the minutes.

***BUSINESS***

***Co-President Report – Jen Monks and Elizabeth Woods***

* $3400 phishing scheme presented to general membership but money has been recovered.
* Transparency – Protocol going forward will be to not pay anything until board approves.
* PTSA audit was due at end of July for fiscal year ending 6/30/2017
  + Audit was completed last month with results sent to Colorado PTSA without issue.
* $67k check at end of May
  + This check was given to the Steck office at the end of May, DPS cashed this check but due to Treasurer transfer the board was unaware of it and in the meantime, we switched banks – the check bounced. All has been resolved with this issue, however, the board realizes that there is less cash in the bank now.

***Teacher Appreciation Chair – Alicia Kintner***

* Looking for teacher preferences for holiday gifts.

***Treasurer Report – Liz Kaplansky***

* $105k check to write for para support
* Auction expenses coming in
* Kelly Leonard to ask to buy spirit wear soon

***Fundraising – Derek Zunker***

* Dine Outs – teachers may not be getting word of dine outs or PTSA emails.
* Going to go down to 1 per month after the start of the new year
* Year end Corporate donations – reaching out to corporations
* Helping Courtney Levkulich obtain sponsorships for the auction

***Sponsorship Chair – Courtney Levkulich***

* $2500 donation from Alpine Bank
* Rose Hospital finally paid their sponsorship from 2017 auction – now the auction is closed

***Room Parent Coordinator – Chrissi Bresoll***

* Directory update:
  + Sarah Wittford volunteered to get the directory in to excel – almost done

***Community Service Chair – Jen Shaver***

* Food Drive was successful
* Applying to Whole Foods for grant for the garden
* December – promote existing giving program

***MISC***

***Robin Kline, Principal***

* $33k Math interventionist sheet passed to explain issue
  + Chrissi Brescoll: Discussed the big lag between the math interventionist and the para.
    - 2 issues:
    - 1 gap – prorated $6k for math interventionist, where is credit?
  + Para position filled for 4th grand end of week or after break
    - Robin Kline responded: credited to school and school will use this money for para. In May, particulars ironed out. And Robin suggests giving $25k.
    - Kinder para is a priority
    - Liz Kaplansky responded that $6k to contribute and counting on UNC para.

***King Soopers Cards***

* Only paying $2.50 per card now
* Gifting cards to every teacher

***Equity Fund***

* Registry with Amazon Smile for nominated families
* Donations for tape, ribbons and wrapping paper for wrapping party.

Jen Monks closed the meeting at 3:58pm