***MINUTES***

Steck Elementary PTSA

General Meeting

***November 27, 2018 / 6pm / Anthony’s Pizza 700 S. Colorado Blvd***

***IN ATTENDANCE***

***APPROVAL OF MINUTES***

The minutes were read from the following meetings and [approved/updated].

September 18th, 2018

October 16th, 2018

***CALL TO ORDER***

Jen Monks called the meeting to order at 6:06pm (MST) and Laura Guggenheimer recorded the minutes.

***BUSINESS***

***REPORTS***

President Report – Jen Monks

* Jen Monks starts the meeting and starts introductions around the table.
* Review of the minutes from September and October meeting minutes.
  + September minutes approved
  + October minutes approved
* Boosterthon
  + We went dark following this intense event
  + We are back!
  + Money given to top 3 classrooms and also other classrooms
  + Teacher development money also funded
* Teacher gifts and staff gifts via CheddarUp link
  + Divided into catagories, staff, teachers, etc
  + Links to be out very soon
* Communications (CSC)
  + At last meeting, parents complained that there were too many pathways of communication
  + Opened up discussion to the group
    - Parents present didn’t have a problem with the level of emails from different sources
    - Other parents agreed that many emails help them not miss information
    - Newsletter to be reduced in frequency as a possible option as discussed casually with parents
    - Liz to circle back to Mr. Almon re: this issue

Secretary Report – Laura Guggenheimer

* Approval of September and October Meeting minutes

Treasurer Report – Liz Kaplansky

* $130k in the bank – in good position for next year
* Big ticket items have been paid at this point
* Boosterthon money paid
* Last year we had less money (approx. $90k) this is due to Boosterthon money

Communications Director Report – Carol Young

* Doing newsletter weekly is valuable
* Keeping website updated and current
* Is Sunday evening a better option for sending out the newsletter
  + Carol Young makes motion to move the blast day for newsletter to Sunday from Tuesday.
  + Board agrees to make this change.
* Add minutes as a link at the end of the newsletter

Teacher Appreciation Chair Report - Alicia Kintner and Maribel Barragan

* Not present

Room Parent Coordinator - Tennaly Fortier

* Not present

Fundraising Chair – Derek Zunker

* Dine Out
  + ModMarket – 50% in December
  + Wahoo – 50% in January

Membership Chair - Alecia Zunker

* No report

Community Service Chair – Alecia Zunker

* Holiday and/or giving Drive for December
* Thanksgiving Food Drive
  + Hill took most of the food that was collected
  + Hill has a big need for after school snack – DPS cut this program but our food drive covers this snack need for the rest of the year!!
* Toy drive
  + Unwrapped new toys
  + Flyer coming

Auction Report - Jenny Shaver

* April 28th, at the Halcyon
* Venue paid for by this time
* Jenny Shaver and Courtney Levkulich need volunteers for this event now!
* Event alone pays for paras (~$110k)
* This Saturday auction co-chairs to meet to discuss what they need, etc
* Jen Monks passed out form to get volunteer support
* Theme is Steck Gala

Boosterthon

* Generally, a success
* Survey was conducted
  + Most responses positive, some negative
    - Prizes were an issue
    - Didn’t want a company to come in distracting from instruction
* Next meeting, we need to decide if we go back to Jog-A-Thon or continue with Boosterthon
  + Need co-chairs for next year
  + Changing the structure possibly for the contract next year
* Jen Monks - We as a group don’t want to pay more than 25% on fundraising
* Contracts for Boosterthon can be scaled
  + We need to determine what package we want next year to negotiate a contract

Annual Fund – Javier Muniz

* Set up one-time payment up before Christmas
* Recurring payment system later – more maintenance

***MISC***

Passive Fundraising

* Grocery Cards
  + Currently we make $500 per month from these cards
  + Parent asked how to obtain these cards
  + The cards need to be explained so parents don’t throw them out after they are used
* Amazon Smile
* Javier Muniz
  + Laundry Service that kicks back money to Steck

Adjournment 7:02pm